

# **P.R.GOVERNMENT COLLEGE (A), KAKINADA**

## **INTERNAL QUALITY ASSURANCE CELL**

The members of the IQAC met on **25-07-2020 at 10.00 am** with Dr. C. Krishna, Principal, P.R. Government College (A), Kakinada in the chair. The evaluation criteria of ASAR's of lecturers, strengths and weakness of the institution, preparation of action plan 2020-21 are discussed and the following resolutions were adopted.

### **AGENDA:**

1. Evaluation of Annual Self Appraisal Reports (ASAR) of lecturers.
2. Discussion on strengths and weakness of the institution.
3. Preparation of IQAC Action Plan for the academic year 2020-21.
4. Any other points with the permission of chair.

### **RESOLUTIONS:**

1. As per the instructions of the Commissioner of Collegiate Education, it is resolved to validate the self evaluated grade submitted by lecturers based on the documentary evidences and also consider only participated and presented papers in seminars, conferences, etc, with abstracts.

Discussed on the strengths and weakness of the institution relating to NAAC' criterions. In this discussion some of the strengths and weaknesses of the institution are identified.

### **STRENGTHS:**

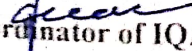
- Increase in new courses including B.Voc courses B.Voc(Food Technology), B.Voc(Hotel Mgmt), Market oriented courses, B.Sc(IOT), B.Com(BMS), B.A(Office Mgmt) and PG course M.Sc(Botany)
- Good infrastructure including virtual classes, digital classes and equipment for ICT based teaching.
- Adequate facilities for sports and games.
- The college has a strong alumni association - Pithapur Rajah's Government College Old Students Association (PRGCOSA) recently constructed additional class rooms and open air auditorium.
- The College has been serving disadvantaged sections of the society empowering them with values, knowledge and skills.
- Automated library provided with INFLIBNET facility.
- A good number of collaborations with local laboratories & Industries.
- About 2400 students got placements in MNCs/ public sector through JKC platform.
- P.G Autonomy


## WEAKNESSES:

- As the college is a government institution, the faculty and support staff are periodically transferred which may affect the stability of the institution.
- There is a constraint in introducing more restructured courses or increase the fee to ensure better quality and performance as most of our students are economically poor.
- Admissions in post graduation courses are not encouraging.
- The inputs in research component are not appreciable.

It is resolved to implement the **action plan** of IQAC for the academic year 2020-21.

- To run more certificate courses.
- To organize more field trips.
- To encourage staff to organize National/International seminars/conferences and to participate in conferences conducted by other institutions.
- To encourage the staff to publish papers in reputed journals.
- To provide some seed money to staff for publishing papers and to attend National and International seminars.
- To establish media centre, recording facility etc.
- To organize training programmes to teaching and non teaching staff.
- To organize more gender equity programmes and a certificate course to girl students on self protection or self employment.
- To organize a skill development training programme to visually challenged members in Kakinada city.
- To follow APSCHE/CCE/Affiliated University guidelines for Examinations for odd sem and Admissions for 2020-21
- To develop E-content in 4 quadrants for all courses in all subjects and deliver during 2020-21
- To run online classes using any structured mechanism like, Google Class room, Moodles, LMS, etc
- To encourage the teaching staff to get a minimum of 40 score in category-III of ASAR

  
Co-ordinator of IQAC  
(Dr. P. Hari Ram Prasad)

  
Principal  
(Dr. C. Krishna)

**PRINCIPAL**  
**P.R.Govt. College (Autonomous)**  
**KAKINADA**



**Signature**

Smt. Ch.S.S.A.V. Ramanamma. Administrative Officer

Ch SRAVRamanaiah  
25/7/2020.

a.	Dr. T.K.V. Srinivasa Rao	Vice-Principal
b.	Dr. K. Jyothi	Lecturer in charge, Dept. of Physics
c.	Dr. MVK Mehar	Lecturer in Physics
d.	Dr. T. Vara Prasad	Lecturer in charge, Dept. of Chemistry
e.	Dr. N. Srinivas	Lecturer in Zoology
f.	Sri PVV Satyanarayana	Lecturer in charge, Dept. of political science
g.	Dr. K. Subhashini	Lecturer in charge, Dept. of Economics
h.	Dr. J. Panduranga Rao	Assistant Academic Coordinator
i.	Dr. Sk. Sajana	Lecturer in Mathematics
j.	Dr. V. Narayana Rao	Lecturer in Chemistry
k.	Sri K. Ashok	Lecturer in charge, Dept. of Statistics
l.	Sri R.V. Phani Kumar	Lecturer in Computer Applications
	<b>SARA PALAPARTHY</b>	<b>Lecturer in Botany</b>

1.1 VSC 25-25  
Turbine

- 10/05/07/2020

*[Signature]* 25/7/2020

K. S. Gul 25/07/020

25/7/2020

P. Sare 25/7/20

I, Dr. D.Ratnagiri Usha, Rtd. Principal, ASD (W) College, Kakinada

2. Sri K. Bhama Reddi, President, Alumni association

Sri Y.S.N. Murthy, Electrical Engineer

Kavri Bhari Road  
25/7/2020

a. D. Ashwini	II B.Sc MSCs
b. V. Lasya	II B.Sc Bio-Tech
c. D. Nani	II B.A THP
d. V.Swamy	II B.Com (EM)



# P.R. GOVERNMENT COLLEGE (A), KAKINADA

## INTERNAL QUALITY ASSURANCE CELL

The members of the IQAC met on 02-11-2020 at 10.30 AM with Dr. C. Krishna, Principal, P. R. Government College (A), Kakinada in the chair. Quality enhancement and sustenance issues were discussed and the following resolutions were adopted.

### AGENDA:

1. Utilizing the services of guest faculty
2. Forming a committee to record 20 minutes demo video of guest faculty.
3. Discussion on online/offline (Blended mode) classes
4. Development of E-content.
5. Utilization of facilities LMS, NDL, INFLIBNET etc.
6. Introduction of new B.Voc and Market-Oriented courses
7. Discussion on college level committees
8. Preparation of AQAR
9. Arrangement of invited talks, guest lectures, field visits, webinars/seminars, workshops
10. Encouragement of staff and students for doing online courses.
11. Any other issues with the permission of chair.


### RESOLUTIONS:


1. It is resolved to continue the services of guest faculty who have got satisfactory results in 2019-20 and to engage new guest faculty if it is necessary in the needy departments so that the class work is not affected.
2. As per CCE instructions, It is resolved to form a committee to record a 20 min demo video of guest faculty with Lecturer in-charge, one subject expert and one IQAC member.
3. It is resolved to conduct online and offline classes for 3<sup>rd</sup> and 5<sup>th</sup> semesters alternatively following Covid-19 guidelines. Accordingly, it is resolved to prepare a time table.
4. It is resolved to utilize the digital facilities like LMS, NDL, INFLIBNET, etc
5. To develop E-content and deliver online teaching through Google Meet, Google Classroom, etc. E-content is developed by the faculty for 2 units of the subjects of odd sem.
6. For 2020-21, Market Oriented courses: B.Voc Food Tech, B.Voc Hotel Mgmt, BBA (Digital marketing), BMS (Agri), B.A (office Mgmt), B.A Journalism, B.Sc(IOT) are going to be introduced



7. It is resolved to monitor the functioning of various college level committees circulated in the month of October 2020 for smooth running of the college.
8. It is resolved to prepare AQAR in NAAC format for online submission of AQAR in time.
9. It is resolved to arrange at least one guest lecture/ invited talk per semester by each department and also if possible, arrange a National level webinar/seminar/workshop and to arrange field visits.
10. It is resolved to encourage all staff and students to register and complete at least one on line course.
11. Committee appreciated the effort of teaching staff in engaging online classes and supporting students during Covid 19.

  
Co-ordinator of IQAC  
(Dr. P. Hari Ram Prasad)

  
Co- Co-ordinator of IQAC  
(Dr. K. Jyothi)

  
Principal  
(Dr. C. Krishna)

Name of the Member

Designation

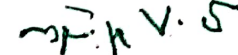
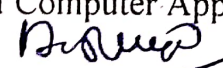

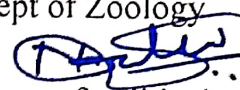

Signature

1. Member from administration section :

Smt. Ch.S.S.A.V. Ramanamma, Administrative Officer



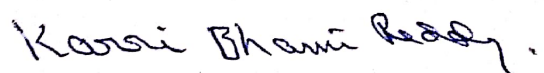
2. Members from Teachers :

- |                             |  |   |
|-----------------------------|--|---|
| a. Dr. T.K.V. Srinivasa Rao | Vice-Principal                                     |   |
| b. Dr. MVK Mehar            | Lecturer in Physics                                |   |
| c. Dr. K. V Sobha Rani      | Lecturer in charge, Dept. of Computer Applications |   |
| d. Dr. D. Rama Rao          | Lecturer in Chemistry                              |  |
| e. Sri B. Ahmad Alibaba     | Lecturer in charge, Dept of Zoology                |   |
| f. Dr. N. Srinivas          | Lecturer in Zoology                                |   |
| g. Sri PVV Satyanarayana    | Lecturer in charge, Dept. of political science     |   |
| h. Dr. J. Panduranga Rao    | Assistant Academic Coordinator                     |  |
| i. Dr. Sk. Sajana           | Lecturer in Mathematics                            |   |
| j. Sri K. Ashok             | Lecturer in charge, Dept. of Statistics            |   |

3. Nominees from local society, students and Alumni :

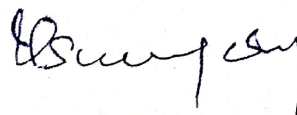
1. Dr. D. Ratnagiri Usha, Rtd. Principal, ASD (W) College, Kakinada

2. Sri K. Bhami Reddi, President, Alumni association



4. Nominees from Employers/Industrialists/stakeholders :

Sri Y.S.N. Murthy, Electrical Engineer



5. Nominees from the students

- |                       |                |
|-----------------------|----------------|
| a. A. Bhuvaneswari    | II B.Sc MECs   |
| b. Y. Srinivas        | II B.A HEP TM  |
| c. Ch. Durga Bhavani  | II B.Sc BZC EM |
| d. N B T Sundari Devi | III B.Com      |



# P.R. GOVERNMENT COLLEGE (A), KAKINADA

## INTERNAL QUALITY ASSURANCE CELL

The members of the IQAC met on 21-12-2020 at 3.00 pm with Dr. C. Krishna, Principal, P.R. Government College (A), Kakinada in the chair. Quality enhancement and sustenance issues were discussed and the following resolutions were adopted

### AGENDA:

1. Discuss the draft AQAR for 2019-20 and submission.
2. Data collection for NIRF 2021
3. Discussion on Life skill courses and skill development courses for 2020-21 admitted batch.
4. Student Induction Programme 2020-21
5. Establishment of Media centre
6. Updating the college website
7. Convene meetings with parents
8. Encouragement of staff for research publications
9. Motivation to students for participating in competitions
10. Conduct NSS camps, National Science Day 2021.
11. Any other point with the permission of chair.

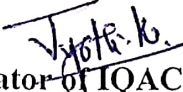
### RESOLUTIONS:


1. Reviewed the prepared draft copy of AQAR 2019-20. To be submitted on or before 31-12-2020.
2. It is resolved to form five committees for parametric wise data collection of NIRF and to collect and submit the data within the schedule given by NIRF
3. As per new CBCS pattern prepared and circulated by APSCHE, It is resolved to plan a unique course to all students of a group, one life skill course and one skill development course during I Sem.
4. It is resolved to conduct student induction Programme for I year students during the first three days of commencement of I sem classes.
5. It is resolved to establish media center to develop E-content.
6. It is resolved to update the college website
7. It is resolved to encourage the staff members for their research papers publications in UGC approved journals and to present papers in National and International seminars and conferences.



8. It is resolved to encourage the staff for applying to minor research projects and major research projects.
9. It is resolved to motivate the students for participating in the competitions conducted within the college and in other colleges
10. It is resolved to organize NSS special camps coordinating each of the four NSS units in the month of January 2021 and National Science Day in the month of February.
11. The committee congratulated the NCC students who selected for Republic Day parade.

  
Co-ordinator of IQAC  
(Dr. P. Hari Ram Prasad)

  
Co- Co-ordinator of IQAC  
(Dr. K. Jyothi)

  
Principal  
(Dr. C. Krishna)

Name of the Member

Designation



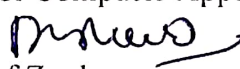
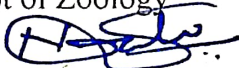
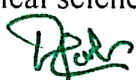
Signature

**1. Member from administration section :**

Smt. Ch.S.S.A.V. Ramanamma, Administrative Officer



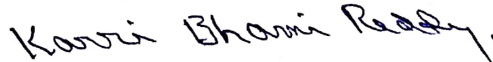
**2. Members from Teachers :**

- |                             |  |  |
|-----------------------------|--|--|
| a. Dr. T.K.V. Srinivasa Rao | Vice-Principal                                     |     |
| b. Dr. MVK Mehar            | Lecturer in Physics                                |  |
| c. Dr. K. V Sobha Rani      | Lecturer in charge, Dept. of Computer Applications |  |
| d. Dr. D. Rama Rao          | Lecturer in Chemistry                              |  |
| e. Sri B. Ahmad Alibaba     | Lecturer in charge, Dept of Zoology                |  |
| f. Dr. N. Srinivas          | Lecturer in Zoology                                |  |
| g. Sri PVV Satyanarayana    | Lecturer in charge, Dept. of political science     |  |
| h. Dr. J. Panduranga Rao    | Assistant Academic Coordinator                     |  |
| i. Dr. Sk. Sajana           | Lecturer in Mathematics                            |  |
| j. Sri K. Ashok             | Lecturer in charge, Dept. of Statistics            |  |

**3. Nominees from local society, students and Alumni :**

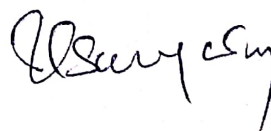
1. Dr. D. Ratnagiri Usha, Rtd. Principal, ASD (W) College, Kakinada

2. Sri K. Bhami Reddi, President, Alumni association



**4. Nominees from Employers/Industrialists/stakeholders :**

Sri Y.S.N. Murthy, Electrical Engineer



**5. Nominees from the students**

- |                       |                |
|-----------------------|----------------|
| a. A. Bhuvaneswari    | II B.Sc MECs   |
| b. Y. Srinivas        | II B.A HEP TM  |
| c. Ch. Durga Bhavani  | II B.Sc BZC EM |
| d. N B T Sundari Devi | III B.Com      |



# P.R. GOVERNMENT COLLEGE (A), KAKINADA

## INTERNAL QUALITY ASSURANCE CELL

The members of the IQAC met on 24-03-2021 at 3.00 pm with Dr. C. Krishna, Principal, P.R. Government College (A), Kakinada in the chair. Quality enhancement and sustenance issues were discussed and the following resolutions were adopted.

### AGENDA:

1. Review on the activities conducted.
2. Plan of action for taking options from students for clusters in VI semester
3. Discussion on four foundation courses in IV semester
4. Running of Certificate courses
5. Encouraging the staff and students to register for On line courses.
6. Utilization of Virtual and Digital class facility.
7. Establishment of Wi-fi free campus
8. Discussion on project works.
9. Conduct of remedial Coaching to slow learners.
10. Any other point with the permission of chair.


### RESOLUTIONS:

1. Reviewed the activities conducted to till data.
2. It is resolved to take options from the final year, sixth semester students for clusters on 02-04-2021.
3. It is resolved to convene the meeting with the IV semester students to create awareness among them about the importance of Foundation Courses.
4. It is resolved to run certificate courses as per convenient.
5. It is resolved to request the staff to improve the utilization of virtual and digital class rooms.
6. Discussed the project works which were assigned to III year students as a part of one practical in the cluster course for Science students and a paper to the Arts and Mathematics courses.
7. It is resolved to establish Wi-Fi free campus.
8. It is resolved to develop E content for the even sem of 2020-21



9. It is resolved to conduct remedial classes for the academically weaker students
10. The committee congratulated the coordinator and other members for conducting Student Induction Programme successfully on 04-02-2021, 05-02-2021 and 06-02-2021.

  
Co-ordinator of IQAC  
(Dr. P. Hari Ram Prasad)

  
Co- Co-ordinator of IQAC  
(Dr. K. Jyothi)

  
Principal  
(Dr. C. Krishna)

Name of the Member

Designation



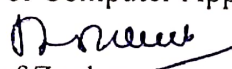


Signature

1. Member from administration section :

Smt. Ch.S.S.A.V. Ramanamma, Administrative Officer



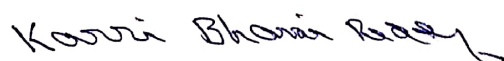
2. Members from Teachers :

- |                             |  |   |
|-----------------------------|--|---|
| a. Dr. T.K.V. Srinivasa Rao | Vice-Principal                                     |     |
| b. Dr. MVK Mehar            | Lecturer in Physics                                |   |
| c. Dr. K. V Sobha Rani      | Lecturer in charge, Dept. of Computer Applications |    |
| d. Dr. Dr. D. Rama Rao      | Lecturer in Chemistry                              |     |
| e. Sri B. Ahmad Alibaba     | Lecturer in charge, Dept of Zoology                |   |
| f. Dr. N. Srinivas          | Lecturer in Zoology                                |    |
| g. Sri PVV Satyanarayana    | Lecturer in charge, Dept. of political science     |   |
| h. Dr. J. Panduranga Rao    | Assistant Academic Coordinator                     |  |
| i. Dr. Sk. Sajana           | Lecturer in Mathematics                            |   |
| j. Sri K. Ashok             | Lecturer in charge, Dept. of Statistics            |   |

3. Nominees from local society, students and Alumni :


1. Dr. D. Ratnagiri Usha, Rtd. Principal, ASD (W) College, Kakinada

2. Sri K. Bhami Reddi, President, Alumni association



4. Nominees from Employers/Industrialists/stakeholders :

Sri Y.S.N. Murthy, Electrical Engineer



5. Nominees from the students

- |                       |                |
|-----------------------|----------------|
| a. A. Bhuvaneswari    | II B.Sc MECs   |
| b. Y. Srinivas        | II B.A HEP TM  |
| c. Ch. Durga Bhavani  | II B.Sc BZC EM |
| d. N B T Sundari Devi | III B.Com      |



## P.R. GOVERNMENT COLLEGE (A), KAKINADA

### INTERNAL QUALITY ASSURANCE CELL

The members of the IQAC met on 05-07-2021 at 10.00 am with Dr. C. Krishna, Principal, P.R. Government College (A), Kakinada in the chair. Review on online classes and syllabus, strengths and weakness of the institution, preparation of action plan 2020-21 are discussed and the following resolutions were adopted.

#### AGENDA:

1. Review on online classes and completion of syllabus
2. Discussion on progression of project works.
3. Discussion on strengths and weakness of the institution.
4. Preparation of IQAC Action Plan for the academic year 2021-22.
5. Any other points with the permission of chair.

#### RESOLUTIONS:

1. Reviewed online classes of I, IV and VI semesters and Completion of Syllabus as per the academic schedule
2. Discussed the progression of project works which were assigned to III year students as a part of one practical in the cluster course for Science students and a paper to the Arts and Mathematics courses
3. Discussed on the strengths and weakness of the institution relating to NAAC criterions. In this discussion some of the strengths and weaknesses of the institution are identified.
4. Resolved to utilize the Special Fee funds to purchase consumables, chemicals and other minor works.

#### STRENGTHS:

- Increase in new courses including B.Voc courses B.Voc(Food Technology), Market oriented courses, B.Sc(IOT), BBA (DM), B.A(Office Mgmt) and B.A Journalism
- PG Autonomy
- Permanent Affiliation to all courses.
- More Guide ships and Ph.D students enrollment
- ISO Certification



- Good infrastructure including virtual classes, digital classes and equipment for ICT based teaching.
- Adequate facilities for sports and games.
- The college has a strong alumni association - Pithapur Rajah's Government College Old Students Association (PRGCOSA) recently constructed additional class rooms and open air auditorium.
- The College has been serving disadvantaged sections of the society empowering them with values, knowledge and skills.
- Automated library provided with INFLIBNET facility.
- A good number of collaborations with local laboratories & Industries.
- About 2400 students got placements in MNCs/ public sector through JKC platform.

### WEAKNESSES:

- As the college is a government institution, the faculty and support staff are periodically transferred which may affect the stability of the institution.
- There is a constraint in introducing more restructured courses or increase the fee to ensure better quality and performance as most of our students are economically poor.
- Admissions in post graduation courses are not encouraging.
- The inputs in research component are not appreciable.

It is resolved to implement the **action plan** of IQAC for the academic year 2021-22.

- To run more certificate courses.
- To organize more field trips.
- To encourage staff to organize National/International seminars/conferences and to participate in conferences conducted by other institutions.
- To encourage the staff to publish papers in reputed journals.
- To provide some seed money to staff for publishing papers and to attend National and International seminars.
- To complete the establishment of media centre, recording facility etc.
- To organize training programmes to teaching and non teaching staff.
- To organize more gender equity programmes and a certificate course to girl students on self protection or self employment.
- To organize a skill development training programme to visually challenged members in Kakinada city.
- To develop E-content in 4 quadrants for new courses introduced

- To encourage Blended teaching-learning process

Co-ordinator of IQAC  
(Dr. P. Hari Ram Prasad)

Co- Co-ordinator of IQAC  
(Dr. K. Jyothi)

Principal  
(Dr. C. Krishna)

Name of the Member

Designation


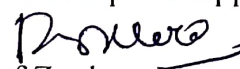

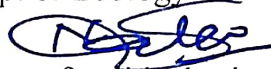

Signature

**1. Member from administration section :**

Smt. Ch.S.S.A.V. Ramanamma, Administrative Officer



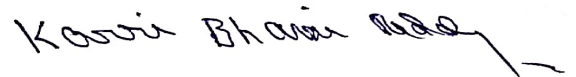
**2. Members from Teachers :**

- |                             |  |   |
|-----------------------------|--|---|
| a. Dr. T.K.V. Srinivasa Rao | Vice-Principal                                     |      |
| b. Dr. MVK Mehar            | Lecturer in Physics                                |   |
| c. Dr. K. V Sobha Rani      | Lecturer in charge, Dept. of Computer Applications |   |
| d. Dr. Dr. D. Rama Rao      | Lecturer in Chemistry                              |     |
| e. Sri B. Ahmad Alibaba     | Lecturer in charge, Dept of Zoology                |    |
| f. Dr. N. Srinivas          | Lecturer in Zoology                                |    |
| g. Sri PVV Satyanarayana    | Lecturer in charge, Dept. of political science     |   |
| h. Dr. J. Panduranga Rao    | Assistant Academic Coordinator                     |  |
| i. Dr. Sk. Sajana           | Lecturer in Mathematics                            |   |
| j. Sri K. Ashok             | Lecturer in charge, Dept. of Statistics            |   |

**3. Nominees from local society, students and Alumni :**

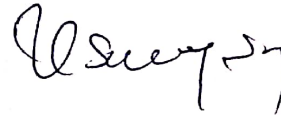
1. Dr. D. Ratnagiri Usha, Rtd. Principal, ASD (W) College, Kakinada

2. Sri K. Bhami Reddi, President, Alumni association



**4. Nominees from Employers/Industrialists/stakeholders :**

Sri Y.S.N. Murthy, Electrical Engineer



**5. Nominees from the students**

- |                       |                |
|-----------------------|----------------|
| a. A. Bhuvaneswari    | II B.Sc MECs   |
| b. Y. Srinivas        | II B.A HEP TM  |
| c. Ch. Durga Bhavani  | II B.Sc BZC EM |
| d. N B T Sundari Devi | III B.Com      |